

Patrick J. Allen

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Summary Highlights

- 15 years of experience managing multi-million dollar research projects at the University of Washington
- Administrative Director/Lead for Center and Large-Scale Programs (Multi-University, Multidisciplinary)
- \$17 million in active program administration --- 85% of proposal submissions have received funding since 2005

Present Employment

Administrative Director for AI Research & Assistant Director of the Turing Center

University of Washington, Department of Computer Science and Engineering, Seattle, WA, October 2005 – Present

Administrative director for a multidisciplinary research center and the artificial intelligence research cluster. Active program funding totals \$17 million. Position milestones: large-scale award management, presently including a \$2 million gift to the Turing Center, a \$6.25 million grant from ARO (with seven subcontracts), a \$2.6 million contract from DARPA, a \$1.85 million contract from IARPA, and a number of sub \$1 million grants and contracts from DARPA, NSF and ONR, as well as corporate/foundation gifts, and faculty startup funds; recruitment and hiring of approximately 10 positions since 2005, mainly Postdocs, Programmers, Software Engineers and Research Scientists.

University of Washington Employment History

Grant and Contract Manager

University of Washington, Department of Computer Science and Engineering, Seattle, WA, Nov. 2003 – Sept. 2005

Operations manager for the artificial intelligence and database research clusters. Active program funding last totaled \$7 million. Position milestones: large-scale award management, including one multi-million dollar DARPA contract (CALO project) and four PI NSF grant; recruitment and hiring of 4 Professional Staff research positions.

Grant and Contract Supervisor

University of Washington, Department of Computer Science and Engineering, Seattle, WA, April 1999 – October 2003

Operations manager for the artificial intelligence and database research clusters. Active program funding last totaled \$6 million. Position milestones: research cluster enjoyed a 100% success rate of funded proposals over an 18 month period; supervised a fulltime assistant to this position.

Grant and Contract Coordinator

University of Washington, Department of Computer Science and Engineering, Seattle, WA, March 1996 – March 1999

Project and fiscal manager for the artificial intelligence, database, and software safety groups. Active program funding last totaled \$2 million. Position milestones: member on the UW Grant and Contract Process Enhancement Team (post-award) formed to improve electronic research administration; Chief troubleshooter for all College of Engineering Departments during the problematic introductory years of NSF's FastLane electronic research system.

Computer Software Experience

Operating Systems: Microsoft Windows 7, Vista, XP

Applications: Microsoft Office (Word, Excel, PowerPoint, Access), Adobe Acrobat, Adobe Photoshop

Email/Internet Browsers: Microsoft Outlook, Gmail, Pine, Internet Explorer, Firefox, Chrome

UW Systems: Financial Desktop, eProcurement/eTravel, Keynes (FIN, PAS, HEPPS), UW Hires

Research Administration Systems: SAGE, Grants.gov, FastLane, GrantTracker, GCA Receivables

Web Development: Microsoft Visual Studio, Microsoft FrontPage

Education

Bachelor of Science, Environmental Policy and Assessment, Western Washington University, June 1992

CSE 142: Computer Programming in C, University of Washington, Summer 1999

Certificate, Network Fundamentals, Bellevue College, March 1996

Certificate, Set Up/Troubleshoot PC, Bellevue College, February 1996

Microsoft Certified Curriculum Coursework

1560: Updating Support Skills from Windows NT 4 to Windows 2000, July 2000

688: Internetworking Microsoft TCP/IP on Microsoft Windows NT 4.0, May 2000

1202: Securing Microsoft Windows NT Server 4.0, February 2000

922: Supporting Microsoft Windows NT 4.0 Core Technologies, December 1999

803: Administering Microsoft Windows NT 4.0, April 1999

578: Networking Essentials, April 1999

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References

Four research administration counterparts best able to provide a candid assessment of my pre & post-award management

Cristin Schmitt
Compliance Analyst
UW Office of Sponsored Programs
(206) 616-1497

Mary Heusner
Director of Research
UW College of Engineering
(206) 685-2522

Sinh Simmons
Associate Director
UW Office of Sponsored Programs
(206) 685-7165

Wendell Shak
Subcontract Administrator
SRI International
(650) 859-4194

Three research administration colleagues best able to provide a candid assessment of my daily operations management

Mike Kummer
Administrator
UW Applied Physics Lab
(206) 685-2977

Alicen Smith
Administrative Lead
UW Computer Science
(206) 685-2695

Josh Apfel
Administrator & HR Manager
UW Global Health
(206) 744-3682

Additional UW Computer Science and Engineering references available upon request